

MOMA.BIZ KICK-OFF MEETING IN ASTI - 17-18 JUNE 2010

MEETING ROOM

Province of Asti

Piazza Alfieri 33 - 14100 ASTI

AGENDA

1ST DAY - 17 JUNE 2010

Time	Conduction	Subject	Objective
09:30 - 09:45	iMpronta - Province of Asti	Welcoming of the partners in Asti	
09:45 - 11:15	iMpronta + each partner presents their organisation	Presentation of each Partner (10mins each)	Each partner presents its organisation in order that the consortium is well informed on the background and the potential presented by each member.
11:15 - 11:30		Coffee break	
11:30 - 12:00	iMpronta	Discussion of the various aspects of MoMa.BIZ and detailed planning (WP1)	Clarification of the project details in order to ensure that all consortium members have a clear idea of the projects tasks and deliverables.
12:00 - 13:00	iMpronta - EREN	Discussion and detailed planning of WP2 with emphasis on the study for each BIZ	Clarification of the WP details and agreement on the content and form of the study that will permit to carry out a comparative report between the different BIZ.
13:00 - 14:30		Lunch Break	
14:30 - 15:15	iMpronta - SSSCI	Discussion and detailed planning of WP3	Clarification of the WP details.
15:15 - 16:30	iMpronta - ENGIM	Discussion and detailed planning of WP4	Clarification of the WP details and decision making for the Seminar on Flexible and Innovative Transport (part of the 3rd project meeting)
16:30 - 17:30		Press Conference	

17:30 – 19:00	iMpronta – Province of Asti – Municipality of Asti	Visit at the Asti BIZ	Presentation of the problems and needs of the area with regards to mobility management
19:00 – 20:00		Free time	
20:00		Visit at the city of Asti and dinner	

2ND DAY – 18 JUNE 2010

Time	Conduction	Subject	Objective
09:00 – 09:10	iMpronta	Welcoming and presentation of the day's programme	
09:10 – 10:00	Christof Marx, Project Officer	Contractual, Financial and Management Topics of MoMa.BIZ	Highlight administrative, financial and managerial issues in relation to the project's grant agreement
10:00 – 11:00	iMpronta - EAP	Discussion and detailed planning of WP5 with emphasis on the elaboration of the local mobility plans and the cost/benefit analysis.	Clarification of the WP details.
11:00 – 11:15		Coffee break	
11:15 – 13:00	iMpronta – Province of Asti	Discussion and detailed planning of WP6 with emphasis over the project's indicators and methods for their evaluation.	Coordinate the collection of the necessary data throughout the project implementation for an accurate project evaluation.
13:00 – 14:30		Lunch break	
14:30 – 15:45	iMpronta - ALTERnet	Discussion and detailed planning of WP7 with emphasis on the project's web site and remote collaboration tools.	Clarification of the WP details and agreement on the project's website form.
15:45 – 17:00	iMpronta	Organisation and planning of the 2 nd meeting "Transfer of Expertise Conference" to take place on the second month of the project.	Discover the needs of the partners to be covered during the Conference. Organisation of the partners for the preparation of the material. Decide on the dates and place of the Conference.
17:00		Departure of participants	

		Those who stay at Asti for a bit longer will have the chance to participate at a guided tour of the town	
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